

Valcour

Inn and Boathouse

Owned and Operated By
CAS
College Auxiliary Services
Since 1963

Valcour's nine acre estate on beautiful Lake Champlain offers the most unique and picturesque venue in our region. You and your guests will enjoy panoramic views of Lake Champlain, historic Valcour Island and the majestic Green Mountains of Vermont. Regional beauty coupled with our well-earned reputation for exemplary customer service ...it can't get any better!

Facility Rental Fees

(Fees do not include applicable taxes; NYS 8%, guest bedroom occupancy 3%)

Inn (First Floor Only) <i>(Weddings)</i>	\$2450.00
Over capacity fee per guest <i>(Applies to tent receptions at the Inn only.)</i>	\$ 15.00
Boathouse <i>(Weddings)</i>	\$2500.00
Inn or Boathouse Rental Social Events <i>(This fee excludes weddings and includes events such as; birthday parties, baby showers, bridal showers, rehearsal dinners, anniversary parties, family reunions, etc.)</i>	\$ 500.00
Inn or Boathouse Rental Business Events <i>(This fee excludes weddings and includes events such as; meetings, retreats, trainings, workshops. This fee is also available for nonprofit organizations.)</i>	\$ 275.00
Guest boat slip rental <i>(For duration of event only.)</i>	\$ 50.00
Wedding Ceremony <i>(This fee includes set up of white ceremony chairs.)</i>	\$ 350.00

Reservation Deposits *(all deposits are due no later than two weeks prior to the reservation)*

- In order to secure your desired date for a wedding, a \$1,000.00 nonrefundable deposit is required for each building desired and subtracted from the total due two weeks prior to the event.
- In order to secure your desired date for a Social Function a \$100.00 deposit is required and subtracted from the total due two weeks prior to the event.
- Deposits are not required for the Business Function rentals (meetings, trainings, workshops, etc.).

Availability of bedrooms for wedding guests may be reserved after April 1st.

<u>Nine guest bedrooms</u>	<u>4/1 to 10/31</u>	<u>11/1 to 3/31</u>
The Zephaniah Platt Room (#1) <i>(1 queen bed, private bath)</i>	\$130.00	\$ 95.00
The Port Jackson Room (#2) <i>(1 king bed, private bath, access to 2nd floor balcony)</i>	\$185.00	\$120.00
The Champlain Room (#3) <i>(1 queen, 1 full size bed, private bath, access to the 2nd floor balcony)</i>	\$185.00	\$120.00
The Valcour Room (#4) <i>(1 king bed, private bath, access to the 2nd floor balcony)</i>	\$185.00	\$120.00
The Sibley Room (#5) <i>(2 full size beds, private bath)</i>	\$130.00	\$95.00
The Heathcote Room (#6) <i>(1 full size bed, shared bath)</i>	\$75.00	\$ 65.00
The John L. Rey Room (#7) <i>(1 full size bed, shared bath)</i>	\$75.00	\$ 65.00
The George W. Angell Room (#8) <i>(2 twin beds, shared bath)</i>	\$75.00	\$ 65.00
The Wilson Room (#9) <i>(1 full size bed, shared bath)</i>	\$75.00	\$ 65.00
Late Check Out Per Room <i>(Late Check Out of 3:00pm may be requested at the time the reservation is made.)</i>	\$25.00	\$25.00

View our guest bedrooms at www.valcourinn.com.

Please note: the bedrooms are located upstairs and are not handicap accessible.

Rollaways can be placed in the following bedrooms #2, 3, 4, 5, 7, 8

Late check out may be arranged at the time of the reservation for a \$25.00 additional fee.

Equipment Included:

- Flip Charts w/Markers
- TV/DVD
- Projector & Screen
- Microphone
- Podiums
- Table top easels
- Floor Easels
- White picnic tables
- White lawn chairs
- Portable fans
- Wireless Internet Access (Available at the Inn only.)

Equipment availability subject to previous reservations.

Equipment Fees:

- Rollaway beds (6 available) \$15.00 ea.
- Patio Heaters (outside use only) \$65.00 ea.

Other fees may apply.

Valcour Inn and Boathouse does not offer Event Planning Services, but will offer suggestions based on our experience and always with your guests' comfort in mind.

The Inn

A well-appointed facility, built in 1904, with an intimate and graceful appeal.

- Open year round,
- Seating capacity up to 120*,
- Dance music curfew 10:00PM,
- Climate control,
- Wedding receptions and other social events limited to 5 hours.

**Special arrangements can be made for events exceeding seating capacities up to 225 on the Inn's south lawn. Please call for details.*

Inn Bedrooms

- Nine guest bedrooms
 - Check in 2:00PM,
 - Bedrooms sleep a maximum of 28 guests; 12 beds and 6 rollway beds,
 - Five bedrooms with private baths,
 - Four bedrooms share two baths,
 - Light continental breakfast included from 8:00am - 10:00am (example; bagels or muffins, fresh fruit, coffee and tea),
 - Check out 11:00AM.
 - Availability of bedrooms for wedding guests may be reserved after April 1st.

The Boathouse

The Boathouse is an architecturally beautiful building built in 1904, with a distinctive Adirondack feel.

- Open first weekend in April to the second week in October,
- Seating capacity 170,
- Dance music curfew 10:00PM Friday and Saturday,
- Dance music curfew 8:00PM Sunday through Thursday (holiday exceptions, please call for details),
- No climate control; no air conditioning, no heat,
- Wedding reception and other social events limited to 5 hours.

Services

The facility rental fee includes the following:

- The rental of the building and surrounding grounds,
- Table and chairs and set up and tear down of same,
- Set up and tear down of equipment provided by Valcour,
- Property access for decorating (up to 4 hours the day before - for weddings only)
 - Three blocks of times are available for decorating:
 - 9:00am - 1:00pm
 - 11:00am - 3:00pm
 - 1:00pm - 5:00pm
- Property access of up to one hour for the wedding ceremony rehearsal. (Rehearsals are scheduled at the end of decoration time only.)
- Event Staff Meeting approximately two weeks prior to the reserved date for weddings or other events as deemed necessary by the Director of Properties.

www.valcourinn.com

For reservation and other facility rental information, please contact Chris Whalen at
ValcourInn@gmail.com
Catering information: Kristen.castro@compass-usa.com
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